

Our Lady of the Presentation Catholic School PTO Meeting
October 2, 2018
6:30pm

Call to Order – Bridget Bahr at 6:37pm

Committee Updates

- **Auction Chair(s) for this year's auction still needed.**
- **Golf Tournament** – Great day!! 122 golfers, \$13,000 collected that day and \$12,000 coming from Panther Partners! Nicolette and Kelly have made note of lessons learned and agreed to chair next year!
- **Special Person Day** – Tuesday afternoon before Thanksgiving, typically about 600 people. Need to schedule meeting with Jodi and Melissa Wade to discuss location, cookies and plans. Look for alternative for cookie donation and location since this is a full school day. Book sale will continue to be part of event.
- **Box Tops Fundraiser** – Robin Gural is coordinator, Colletta volunteered to help. Flyer should be out by end of the week for Fall contest (Pizza Party for K-4, Device time for 5-8). Need to see what classes need receptacles. May set up a Box Top prep party before Christmas break and work on class room volunteers for Spring. Suggestion to look into online collection for additional benefits. OLP received \$2,185 from Box Tops last year.
- **Catholic Schools Week** – Theme for this year is Round up Your Joy, western theme. Meetings have started. Operation Breakthrough will be focus for service project, what do they need? Lots of ideas discussed – miniponies at drop-off, rodeo clown for assembly, T-Bones mascot, Sizzle, for assembly. Event for our kids to celebrate Catholic schools in late January. Lots of opportunity to help. In addition to volunteers, looking for lead/co-leads for next year.
- **Family Fun** –Father/Daughter dance will occur on February 2nd. Working on date for Mother/Son Mavericks game.
- **Scrip** – DSW and Pearl Tavern added, Forever 21 available as Scrip now. 6 new families have signed up – September competition was a \$25 for a new family. Seeing a decrease, need to spread the word and increase use. Consider a Scrip 101 video to post on school website and Facebook. Updates coming to MyScripWallet to make it easier to use. Coordinator will be needed for next year.
Sold: \$15,190, Rebate: \$665
Year to Date sold: \$92,850, Rebate year to date: \$4,442
Gross profit for Scrip? Sold over \$300,000, \$15,000 to OLP – part to PTO approx. \$6,000.

Spirit Store Update

- Spirit store is transitioning to PTO – remaining uniform sweatshirts and I am Noticed t-shirts are available. Plan to continue to offer spirit wear and possibly some new concepts. Working on getting away from having on-hand inventory and moving towards on-demand with flexibility to repeat well received products.
 - Goal to have a variety of products and sizes with short sales campaigns and quick turn-arounds. Will include screen print and embroidery. Possible products are pull-overs, quarter zips, t-shirts, basketball shorts, hats.
 - Possible survey to determine need/desire for more I am Noticed shirts.
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- Favorites from the past or other places? Send them into the PTO email. Embroidered polo? May be an option but not for uniform.
- Will start using Panther Partner Moon Tees for products.
- Targeting October 18th, Parent-Teacher Conferences, for kick-off with some products available to see and touch. Sign-up Genius will be coming for volunteers for sales.
- Clean the Shelves event on October 18th.
- Looking into an OLP Etsy-like Store to showcase talented parents, increase availability of specialty products (cups, headbands, bows, etc.) with a portion to PTO. Goal to have this up and going in time for holidays.
- Need to develop guidelines for products.

Teacher Requests

Curriculum support, not previously budgeted, added this year.

- Mrs. Drake – Paid version of We Video, video editing program that works with Chrome and is developed for education. Used for activities with 5th, 6th and 8th grades last year, would like to add 4th grade and Explorers this year with goal of two videos per year. Would need additional accounts if 7th and 8th grade added. Not able to cover with classroom budget. Renews annually and help meet standards. Need 170 accounts, \$937.50 – **Table, research**

- Mrs. Faris for 5th Grade – Maddie Rose Art Center has been a 5th grade field trip but has gradually become inappropriate. Sugar Skulls activity and tissue paper banner activity. Working for in-house field trip with on-site resource. Request \$175, probably not all needed. Previously paid for by parents, consider asking parents to cover as alternative. – **Parents pay**

- Mrs. Briggs for Mr. Coatney – Recently worked on evaluating projector updates. Found Mr. Coatney doesn't have one but has a need. Requesting \$1399 for portable projector for Mr. Coatney to use on cart with LED bulb, example - can project HRs from HR monitors. Could be used for assemblies and auction. Willing to use PTO budget, Hope in Motion not possible and lots of classroom budget already used. –**Table**

Budget Review/Discussion

Need to find ways to make more \$\$, goal is to start and end year with \$40,000, need to cut \$3500.

- Utilize Panther Partners? PTO on list through Golf. Is it possible to contact companies that have donated in the past but aren't currently.

Income: \$24,450

- Christmas cash – working to get online to increase \$ and decrease \$ out
- Restaurant nights – Chipotle, Panera, Culvers (goes to teachers)
- Hangers cleaners – minimal
- Box Top
- Scrip – hard to account for, on-hand

Expenses: \$

- Panther Pen – over budget last year, need to stick to budget this year
 - Field day – requested additional, very close last year
 - Father-Daughter – made a little \$ last year, cut to \$0
 - Mother –Son – should have no cost
 - CSW – spent \$7600, be cognizant
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- Teacher request – not previously budgeted, ball park # set for this year, \$3,000 spent for I am Noticed
 - Party \$ - previously \$1,000, last year \$272, suggestion to get \$ up-front (donate up-front instead of sign-up genius later), no more reimbursement, cut to \$0
 - Specials - Add Mrs. Drake to Specials in budget? Yes. \$250
 - Team Lab – FIRE covers salary, Barton program and additional costs.
 - Cut health room support
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- Send email early in year to ask for changes/expectations with deadline.
 - Follow-up with committees that haven't responded.
 - Check on fundraising options.

Adjourned at 8:30

Next Meeting – November 6th

- Budget
 - Review Teacher Request
 - Committee Updates
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