

## Grades K-4 Student Policy Rules--Please read to your student!

The following rules are for the protection of the individual student and safe use of school equipment. OLP may amend, modify or add additional rules and restrictions to this policy at anytime. Please read with your student and have them sign.

I understand that the computers at school are to be used as the teacher tells me. I agree to follow the rules and be a good computer user.

- I will only touch the computer to which I am assigned. I will tell the teacher if something goes wrong. I will always raise my hand and ask for help from the teacher. I will NOT try to fix a problem.
- I will share the classroom and lab computer but not my username or password.
- I will stay at the website that the teacher has assigned when on the internet.
- I will never tell my name, address or phone number to anyone or any website on the Internet.
- I will give credit to the rightful owner in my projects for information I find on the Internet.
- I will not use the computer to bully, embarrass or bother anyone.
- I will not type bad words or draw naughty symbols or pictures on the computer.
- I will not view, search or display inappropriate material.
- I will not use any language that would not be pleasing to God.
- I will not try to get into my classmates accounts, documents or files.
- I know that teachers can see what I am doing and can look at my saved work on the computer at any time.
- I will let my teacher know if any computer rule is not followed.

### Consequences

- I understand that if I do not follow the rules of technology, I might lose the right to use the computer.
- I understand that if I misuse the computer or any equipment on purpose, my parents may be asked to pay to fix it.

I understand that I must follow the above rules. I must obey the rules of good manners and computer etiquette. I understand the consequences for not following the rules of this Policy.

Student Signature of Understanding \_\_\_\_\_