

**Our Lady of the Presentation's Annual
Sisters of Charity Award
Honoring Excellence in Catholic Education**



What is the purpose of this award?

To honor a teacher at Our Lady of the Presentation School for excellence in Catholic education.

Who is eligible?

Nominees must be full-time teachers at the Our Lady of the Presentation Catholic School in Lee's Summit, Missouri. A teacher may be eligible to win the award one time in every five year period. Teachers who received honorable mention distinction are eligible to win the following years. Recipients of the past 5 years include: The 2013 winner was Maureen VanBecelaere; The 2014 winner was Becky Lynch; The 2015 winner was Kathy Coleman; the 2016 winner was Brigid Oberkrom; and the 2017 recipient was Terry Nyhan.

Who can nominate a teacher?

Anyone can nominate a teacher for the award. Nominations may be submitted from a student, a parent, another teacher or colleague, or a member of the parish or the community. An individual may nominate only one person for the award each year. Teachers may not nominate themselves, but may nominate a colleague. A teacher's eligibility status will be reviewed prior to the nomination being submitted to the selection panel. If you are submitting a nomination, and you are 18 years old or younger, it is required that your parent or guardian sign and date your completed nomination. If you are a parent submitting a nomination on your child's behalf, you may submit one nomination for each child.

What are the criteria for selecting the 2018 Teacher of the Year?

There will be five judges from the Catholic faith community (who are not directly involved or affiliated with Our Lady of the Presentation Catholic School or parish) on the selection panel. They will review the nominations off-site and select the award recipient. Nominations will be presented to the panel without the teacher's name or the name of the individual who nominated the teacher attached to the nomination. The teacher of the year demonstrates the following skills and characteristics:

Inspires students

Understands and encourages talents helping build confidence

Knows subject matter and shares it effectively

Contributes to the school community outside the classroom

Demonstrates leadership in professional development

Fosters cooperative relationships with colleagues

Integrates the Catholic traditions and faith formation

Leads by example positive Catholic values

Awards and Recognition

The Sisters of Charity Award will be announced at the Catholic Schools Week Spirit Assembly on February 2, 2018. The winner will receive a \$1000 award from the PTO in recognition of his or her achievements. There may also be a teacher or teacher(s) who receive an honorable mention.

Deadline for nominations is 3:00 p.m. Monday, January 8, 2018

NOMINATION

There are two parts to your nomination: the cover page and your essay or statement describing why you have chosen to nominate the teacher. Please complete this cover page and attach it to your essay at submission.

Part I: COVER PAGE INFORMATION

Teacher's name:

Grade/subject taught:

Person nominating* (Your information will remain confidential, only to be seen by the representative processing the nominations. This information will not be made available to any of the nominees or the selection committee.)

Name:

Phone:

Email:

*If individual nominating is under the age of 18, please provide the contact information for a parent or guardian.

Relationship to Teacher (e.g., student, colleague, etc.):

Parent or Guardian signature and contact information (if applicable):

Name:

Phone:

Email:

The teacher's years of experience and educational background will be submitted to the selection panel along with the nomination.

*Thank you for your support of the wonderful teachers at
Our Lady of the Presentation.*

Part II: STATEMENT OF NOMINATION

DO NOT INCLUDE THE NAME OR ANY IDENTIFYING INFORMATION ABOUT THE TEACHER OR YOURSELF IN YOUR ESSAY.

- Submit a statement or essay describing why you have chosen to nominate this teacher. In contemplating your essay, please review the traits and characteristics listed on the first page of this nomination form. Consider how the teacher you are nominating best exemplifies these traits, and include as much detail as possible when composing your essay. Remember it is the quality and not length of essay that will help the selection panel to appreciate the qualities and characteristics of your nominated teacher. Use any information that helps fully describe the nominee.

In writing your essay, (***remember, no names!***) you may address any of the following questions:

Why are you nominating this teacher?

How does your nominee help the students learn the material?

How does the teacher address the different needs of students?

Does your nominee know the subject matter well? Is this knowledge shared effectively?

Does the teacher participate in OLP activities outside the classroom?

Is your nominee respected by colleagues? Why?

How has the teacher shown the students spiritual leadership?

Has your nominee integrated Catholic traditions into the classroom? How?

How has the nominee inspired or motivated you? What impact has he/she had on your life?

- Submit completed nominations in an envelope marked “Sisters of Charity Award” to Mrs. Briggs, Principal, who will forward the nomination to the committee; or you may email the completed Nomination Form to Kathy Washeck at kathy.washeck.com.

Please refrain from using the teacher’s name in the essay.

- **DEADLINE FOR NOMINATIONS IS 3:00 P.M., MONDAY, JANUARY 8, 2018.** *Nominations received after this deadline will be included in the nominations for 2019.*

If you have any questions or concerns, you may contact Sabrina Henry at bri7ss@yahoo.com or Kathy Washeck at kathy@washeck.com.